

WINDSCALE SUB-COMMITTEE (WSC) MEETING

Meeting Reference 05/01

Date 6th September 2005

Copies To	Mrs Alyson Armett Mr Terry Bathgate Miss Zena Bergmann Cllr Norman Clarkson Mr David Davies Mr Ronald Hargreaves Mr Peter Mann Cllr David Moore Mr Carl Myerscough	Cllr Carni McCarron Holmes Mrs Rosina Robinson Mr Alan Ross Mr Mike Scott Ms Kathy Settle Mr Paul Shawcross Mr Ranald Stewart Mr Tony Willets Mrs Felicity Wilson
------------------	--	---

Present	Mrs Alyson Armett Miss Zena Bergmann Mr Ronald Hargreaves Mr Peter Mann Cllr David Moore Mr Carl Myerscough Mr Mike Scott Mr Ranald Stewart Mrs Claire Tandy Mr Tony Willets Mrs Felicity Wilson	Nuclear Decommissioning Authority (NDA) Copeland Borough Council St Johns & Beckermest Parish Council UKAEA Chairman, WCSSG UKAEA (Trade Union Representative) Environment Agency (EA) Ponsonby Parish Council (Chairman WSC) Secretary to the WSC Nuclear Installations Inspectorate (NII) UKAEA
----------------	--	---

Apologies	Cllr Norman Clarkson Mr David Davies Mr Alan Ross	Cumbria County Council Copeland Borough Council UKAEA Trade Union Representative
------------------	---	--

MINUTES

1. Chairman's Opening Remarks

The Chairman of the West Cumbria Sites Stakeholder Group welcomed the members to the inaugural meeting of the West Cumbria Sites Stakeholder Group – Windscale sub-Committee (WCSSG-WSC).

The Chairman informed the meeting that with the introduction of the Nuclear Decommissioning Authority (NDA), the Sellafield Local Liaison Committee has been changed to the West Cumbria Sites Stakeholder Group. The West Cumbria Sites Stakeholder Group reflects the 4 nuclear sites in West Cumbria, Windscale, Sellafield, Drigg, and Calder. Each of these sites will have their own sub-committee reporting back to the formal WCSSG meeting. The Chairman of the WCSSG reported that the Low Level



West Cumbria Sites Stakeholder Group

Waste Repository at Drigg and Windscale are the only two sub-committees to have formed.

The NDA are keen to see the sites consulting with stakeholders on proposed plans and the WCSSG sub-committees will serve as a useful avenue for consultation.

Apologies for the meeting were recorded as above. Miss Bergmann was welcomed as a substitute for Mr David Davies and Mr Myerscough was welcomed as a substitute for Mr Alan Ross. It was noted that Mr Norman Clarkson was attending a mayoral function and hoped to join the meeting later.

2. Ratification of Proposed Terms of Reference

The draft terms of reference for the Windscale Sub-committee had been circulated to meeting members for information prior to the meeting. The members were asked if they had any comments on the draft terms of reference.

Tony Willets (NII) noted that it would be useful if the terms of reference made reference to the fact that the output from the WSC would be reported back to the WCSSG meetings. This change was accepted and would be incorporated into the terms of reference.

With the incorporation of the change noted above, the terms of reference for the WSC were ratified.

3. Election of the Chairman of the Windscale Sub-Committee

The Chairman of the WCSSG asked for nominations from elected representatives for the Chairman's post. Mr Ranald Stewart agreed to be nominated. Cllr David Moore proposed Mr Stewart as the Chairman to the meeting. This proposal was seconded by Mr Ronald Hargreaves. The meeting elected Mr Ranald Stewart as Chairman and he was invited to take the Chair for the remainder of the sub-committee meeting.

Mr Stewart introduced himself to the meeting. The meeting terms of reference (which had just been ratified by the group) noted that a Deputy Chairman should be elected for the meeting.

Mr Stewart proposed Mr Ronald Hargreaves as Deputy Chairman for the Windscale Sub-committee. This nomination was seconded by Cllr David Moore and accepted by the meeting members.

4. Windscale Overview Presentation

The Chairman invited Mr Peter Mann, Head of Site Windscale to address the meeting and present his report.



West Cumbria Sites Stakeholder Group

Mr Mann explained that he felt that it would be useful to extend an invitation to Windscale for the members of the Windscale Sub-committee. The visit would give them the opportunity to meet members of the Windscale team and become more familiar with the projects and work being undertaken on the site.

The overview presentation which was given to the meeting by Mr Mann covered a brief history of Windscale, recent achievements, current plans and longer term strategy and performance.

Mr Mann also noted that the NDA draft strategy had been issued recently which proposed to cluster the Windscale site with Sellafield as one site. It is likely that the site will be completed in 2009/10. Mr Mann noted that this aspect of the strategy was not UKAEA's preferred option but UKAEA would make comment to the NDA and would work with the NDA in line with their strategy.

Mr Mann's presentation gave rise to a number of questions relating to waste disposal strategy for the industry and UKAEA's future business plans. These questions were addressed where possible in the meeting. Mr Mann also stated that he would be happy to discuss the future plans of UKAEA in more detail at a future meeting of the sub-committee if members thought that this would be useful. It was suggested that this could be added as an agenda item.

Cllr Moore noted that the NDA draft strategy would be debated at the next meeting of the WCSSG so that any stakeholder issues could be incorporated for submission to the NDA prior to the cut off date of 11th November.

5. Issues of Concern for Local Stakeholders

Mrs Felicity Wilson noted that this agenda item had been included to give the meeting members the opportunity to raise any issues that they might have regarding Windscale and the work that is being undertaken by the site. It was also to give the meeting members the opportunity to ask the UKAEA meeting members any questions which they may have pertaining to the site.

Mrs Wilson said that the sub-committees are a new way of working and provide an excellent opportunity to change how the nuclear industry approaches consultation. Originally it had been intended to have a break out session at this meeting to brainstorm ideas and suggest items for future agendas. It was suggested however, that this could be done as part of the site visit if the members were agreeable.

The members agreed that this would be useful and it was also noted that although a number of the meeting members have attended site visits previously, it would be useful if the group attended site together so that they were all involved in any brainstorming sessions.

Mrs Wilson informed the group that one of the NDA requirements is for the sites to submit a socio-economic plan for approval. Windscale's current socio-economic plan



West Cumbria Sites Stakeholder Group

states what activities are currently carried out at Windscale i.e. appeals and donations, community projects etc. The content of future socio-economic plans could be considered by the meeting members. This is perhaps something which could be added as an agenda item for the next meeting.

Mr Hargreaves noted that it would also be useful to consider the subject of risk. As a parish councillor, Mr Hargreaves is often asked about risks and the prioritisation of risks on the nuclear site. He felt that it would be useful to know the process the site uses for defining, mitigating and prioritising risk so that if he is asked by people in his parish, he can confidently respond.

It was suggested that the visit to Windscale and the brainstorming session should be organised within the next few months so as to maintain the momentum of the group.

Action 1: Secretary to the Windscale Sub-committee to arrange a suitable date for the meeting members to visit Windscale.

6. Any Other Business

A number of documents were issued to the meeting for information. These included a draft copy of the Windscale Socio-economic plan and a copy of UKAEA's annual report and accounts 2004/2005 entitled "Building a Vibrant Business". The meeting members were also issued with a contact card which provided a number of useful contacts with reference to the WSC. It was noted that this card would be re-issued in the future to include the newly appointed Chairman.

Mr Mike Scott (EA) noted that the EA had recently conducted a public consultation relating to the UKAEA Discharge Authorisations Review. The next step would be to develop a decision document. This will be issued in the next couple of months. Mr Scott asked if the members of the meeting would be interested in receiving a copy of the document. The Chair noted that this would be useful. The document will be forwarded to Mrs Claire Tandy for distribution to the meeting members.

Mr Scott also asked if it would be useful for the regulators to produce a report for the sub-group meetings. The Chair agreed that this would be useful and would be added to future agendas.

Mr Mann noted that the WSC meetings are open to the public. The WCSSG meetings invite feedback from the public after each agenda item and it was suggested that this formula could be followed for the WSC. It was agreed that this would be done for future meetings.

The Chair asked the member of the public who had attended the meeting if he had any issues to raise. There were no issues raised.



7. Date & Time of Next Meeting

The date of the next meeting is Tuesday 7th March 2005. The time and location will be agreed following the site visit to Windscale.

The meeting concluded at 1505hrs.

Chairman Mr Ranald Stewart
Secretary Mrs Claire Tandy
Telephone 019467 72213
Email claire.tandy@ukaea.org.uk
Facsimile 019467 72133

Date of issue 7 September 2005