

West Cumbria Site Stakeholder Group Emergency Planning Sub Committee

Minutes of the 52nd meeting held on Monday 13th March 2006

Present

Mr D Cook	Drigg Parish Council (Chairman)
Mr D Moore	Seascale Parish Council
Mr D Humphreys	Cumbria County Council Emergency Planning Unit
Mr B McNichol	Cumbria Fire and Rescue Service
Dr N Calvert	Health Protection Agency
Mrs N Lawton	Environment Agency
Mr M Dixon	Nuclear Decommissioning Authority
Mr M Slater	British Nuclear Group
Mr B McGlennon	British Nuclear Group
Mr P Lucas	British Nuclear Group
Mr N McPhail	British Nuclear Group (Secretary)

Apologies

P Connolly	Copeland Borough Council
G Scott	Government Office North West
H Little	NFU
Mr P Watson	NII
Mr B Kings	NII
Mr S Halliday	Cumbria Constabulary
Mr B Baldwin	Highways Agency
Mr R Lanigan	British Nuclear Group
Dr M Richardson	UKAEA Windscale
Mrs K Wilson	British Nuclear Group
Mr P Kett	British Nuclear Group

Chairman's Introduction

The Chairman welcomed everyone to the 52nd meeting, the first meeting that had been open to members of the general public.

Matters Arising

Mr McPhail said that the first action was complete and introduced Mr Bill McGlennon Head of Sellafield Security Department.

Mr McPhail said that the action to hold a contaminated casualty exercise was ongoing.

Mr McPhail said that by the attendance of Mr Mark Dixon Director of NDA Region 3 the action was completed.

Dr Calvert said that the action about emergency access through site was still ongoing.

Mr Mcphail said that the action to avoid acronyms was completed.

Mr McPhail said that the action on accommodation strategy would be addressed under agenda item 6.

Mr McPhail said that the action on the Sellafield sites Early Release Plan would be addressed under agenda item 5.

Mr McPhail issued draft terms of reference, these were accepted by the committee with the caveat that Calder be added to the list of sites in item 1. Revised version attached to the minutes.

Mr Cook confirmed that the action to attend the Environmental Health Sub Committee had been completed.

Mr McPhail said that he had completed the action to consult members on suggested items for the agenda.

Mr Humphreys said that he had received no comments from committee members on the draft householder's leaflet. He added that the new version had been issued in November 2005.

Election of Chairman and Vice-Chairman

Mr Cook informed the committee that as he had now moved house to Beckermeth he would no longer be able to be a councillor for Drigg PC and as such would have to stand down from his position on the Emergency Planning Sub Committee. It was agreed by the committee to hold this matter over to the next meeting as there were only two elected members present.

Mr Moore took an action to encourage the elected members of the committee to attend future meetings. **Action Mr Moore.**

Mr Moore suggested that the secretary obtains a supply of WCSSG diary cards and makes them available at future meetings. **Action Mrs Wilson.**

Report on Emergency Exercises

Mr Lucas presented his report to the committee.

Mr McPhail said that there would be no report from UKAEA Windscale as Dr Richardson had been unable to attend. It was agreed that in future UKAEA Windscale should submit a written report and that the report should be made available to the secretary three weeks before the meeting. **Action Dr Richardson.**

Mrs Lawton asked why there was no report from the recent Sellafield Radsafe exercise. Mr Mcphail apologised for this omission and agreed to provide a report with the minutes. **Action Mr McPhail.**

Site Early Release Plan update

Mr Slater gave an update to the committee on the plan. He also said that it was the sites intention to carry out an exercise to test the operation of the plan sometime this year.

Briefing from Facility Management on Accommodation Strategy

Mr Slater said in the absence of Mr Kett from Facility Management he would give the meeting an update on this matter. He explained the various options that had been explored and the drivers for change. He concluded by saying that because of the reduced number of vehicles accessing site due to the new policy hence it was not the sites intention to proceed with any of the schemes.

Mr Moore mentioned that planning for Yottenfews car park expires mid 2006.

Any Other Business

Mr Moore said that with LLWR site being separated from Sellafield the committee needed to know how the shared services issues will be addressed. Mr McGlennon said that he was sitting on the committee that was looking at this and that he would take an action to factor this into the projects communications strategy. **Action Mr McGlennon**

Mr Moore said that as the WCSSG was the site scrutiny body they should be examining the issues and lessons learned from the Leeds Hospital\AET Technology transport issue. He said specifically whether the arrangements had been improved as a result and why had the WCSSG

not been informed earlier. There was some discussion of whether this was an issue for this committee or the main body. Mr McPhail agreed to try and gain some more information for Mr Moore to assist him with this matter. **Action Mr McPhail**

Date of Next Meeting

This was confirmed as the 11th of September at the Cleator Moor Civic Hall from 1400 to 1600hrs.