

Ratified

West Cumbria Site Stakeholder Group Emergency Planning Sub Committee

Minutes of the 51st meeting held on Thursday 14th July 2005 at Sellapark

Present

**Mr D Cook – Drigg Parish Council
Cllr D Moore – Seascale Parish Council
Mr D Humphreys – County Emergency Planning Unit
Dr N Calvert – Health Authority
Dr M Richardson – UKAEA
Mr P Turner – Highways Agency
Mr B McNichol – Cumbria Fire & Rescue Service
Ms N Lawton – Environment Agency
Mr N McPhail – British Nuclear Group
Mrs K Wilson – British Nuclear Group
Mr T Wilson – British Nuclear Group**

Apologies

**Cllr P Connolly – Copeland Borough Council
Mr J Elliott – Cumbria Fire & Rescue Service
Miss H Little – NFU
Mr A Southward – Copeland Borough Council
Mr G Scott – GONW
Mr M Slater- British Nuclear Group
Mr R Lanigan – British Nuclear Group
Chief Insp. H Stamper – Cumbria Constabulary
Chief Supt R Smith – Cumbria Constabulary**

Chairman's Introduction

Mr Cook welcomed everybody to the meeting.

Matters Arising

Mr Cook asked that Mr McPhail invited a member of security to attend all future meetings.

Action Mr McPhail.

Actions from the last meeting

Exercises with the Health Service Mr McPhail said that he was still keen to carry out exercises with West Cumberland Hospital. Dr Calvert suggested that he might be able to progress the issue with them. **Action Dr Calvert.**

Cumbria Fire & Rescue Service Health Physics Monitors Mr McPhail, Mr Moore and Mr McNichol commented that there had been no problems since the last meeting and that this problem seemed to have been resolved.

Opening of the Emergency Planning Sub Committee to the General Public Mr McPhail commented that he had spoken to OCNS regarding the security issues in opening up this meeting, they have said that any documents marked "restricted" must not be discussed at a public meeting and that "classified" documents can be discussed but discretion must be used.

Invitation to NDA to become a member of the committee Mr McPhail explained that Mark Dixon, Region 3 Director NDA had been invited to attend the meeting. He commented that he had received an email from him to say that the NDA would not become a member of this committee, this was from advice given by Mr L Williams. Ms Lawton commented that she thought the NDA would want input into the way the recovery phase of an incident is funded. Mr Cook asked that Mr L Williams is invited along to the next meeting to explain the reasons behind the NDA not becoming involved and to discuss NDA matters. He also asked that a letter be sent to the NDA for clarification regarding funding for the recovery phase. **Action N McPhail.**

Emergency Access through Sellafield site Mr Moore commented that there is a list of people who have been cleared to come through site. Mr McPhail suggested that Dr Calvert takes this up with the health service and gets a list of all their people who would require access through site. **Action Dr Calvert.**

Invitation to Highways Agency to become a member of committee Mr McPhail welcomed Mr Turner who was attending the meeting on behalf of the Highways Agency.

Election of Chairman and Vice Chairman It was decided by the committee to hold this issue until the next meeting, as there were only two elected members present. The committee also commented that there was a lack of attendance by other elected members for the past few meetings.

Report on Emergency Exercises

Mr McPhail gave a report on all Site exercises that have taken place since the last meeting, the committee asked that for reports of this nature that we take out all the acronyms, so that members from the outside community could fully understand. **Action Mr McPhail.** Mr Humphreys commented that during the exercise held on the 19th April the General Public Warning system had worked very well. He also mentioned that Sellafield now use Rapidreach system and this seems to work very well. Mr Cook asked if there was a limit to how many calls it could make, Mr Humphreys said no that it was all down to cost. Mr Humphreys talked about the Recovery exercise which had taken place on the 7th June, he explained that a working group had been set up after OSCAR 7, to deal with recovery arrangements. He commented that Lancashire Emergency Planning Unit had taken these new arrangements and tested them, they worked very well. The exercise on the 7th June worked well and the basic structure was good and that they are now much closer to an actual recovery plan. Dr Richardson gave a report on exercises UKAEA Windscale had carried out. An exercise on the 22nd June had tested arrangements for responding to incidents, during the transport of radioactive material between plants on the Windscale site. As part of the exercise, use had been made of a nearby incident control centre in support of the UKAEA team and emergency services at the scene. Similar arrangements apply on the British Nuclear Group Sellafield site. NII expressed their satisfaction with the performance of both the UKAEA team and Sellafield Fire & Rescue Service. See Appendix 1 for future exercise dates.

Presentation on Site Evacuation 11 January 2005

Mr Wilson Sellafield Site Shift Manager gave a presentation on the site evacuation, which took place on the 11th January 2005. He gave a brief outline of the situation on the day on and off site. He explained that a group of people got together during the event to discuss the issues and make decisions regarding the situation. He told the committee that from this lessons had been learnt and from that a new draft plan had been written. Mr Cook asked had this event caused them to look at the possibility of moving more staff off site to work. Mr McPhail said that this was a policy issue. Mr Moore asked if the committee could be updated on the strategy of the company with regard to the relocation of personnel off site, he asked that a spokesman be invited to the next meeting. **Action Mr McPhail.** Mr Moore asked that the committee be kept up to date with the progress of the new plan. **Action Mr Wilson.**

Opening of the Emergency Planning Sub Committee to the General Public

Mr Moore said that the NDA required these meetings to be open to the public and media, however he noted the committees concerns over security. Mr McPhail said that he had referred to the security issue in his earlier remarks but that in reality in this area it was not often that material actually fell into this category. Mr Moore said that if there were any sensitive issues those members of the public could be excluded for that part of the meeting. Mr McPhail commented that the committees remit was presently confined to issues associated with emergency planning but he saw no reason why they could not expand the scope to include security matters if they so wished. The view of the committee was that they would only wish to expand the scope to take on board security in so far as it could lead to an emergency. Mr McPhail said that he would check the terms of reference for the committee and propose a suitable amendment. **Action Mr McPhail.** It was suggested that Mr Cook, Mr McPhail and Mrs Wilson attend the next Environmental Health Sub Committee to see how their public meetings work. **Action Mrs Wilson.**

Mr Humphreys commented that this meeting had originally been to discuss off site emergency arrangements, but that members of the public would always be more interested in on site issues. Dr Richardson said that when the meeting takes place with the general public the Chairman needs to be well briefed on what the committee can and can not discuss. Mr Moore commented that all reports issued at the meeting had to be on the West Cumbria Site Stakeholders website 14 days before the meeting. **Action Mr McPhail**

.Any Other Business

Mr Humphreys commented that he had not been asked to submit any agenda items before the meeting. Mr McPhail apologised and said he would ensure this was done for the next meeting. **Action Mr McPhail.**

Mr Humphreys explained that County Emergency Planning are looking to reissue a new version of the Householders leaflet, he asked the committee to let him know if they had any comments by the end of July. **Action All Members.**

Mr McPhail said that he would issue the future exercise dates to all members along with the minutes. **Action Mr McPhail.**

Date of Next Meeting:

A date was not agreed but the Emergency Planning Sub Committee meetings will now take place on the 2nd Monday in March and the 2nd Monday in September, this will enable the reports to go to the main West Cumbria Site Stakeholders Group one month in advance as required by the NDA. The next meeting will take place on the 13th March 2006 a venue has not been agreed but you will be notified nearer the time.

Appendix 1

Future Site Emergency Exercises:

4 th August 2005	Site Emergency Control Centre training exercise
23 rd August 2005	Site Emergency Control Centre training exercise
Week Beginning 29 th August 2005	A Full Site Emergency exercise (Not NII observed)
18 th October 2005	Site Emergency Control Centre training exercise
25 th October 2005	Site Emergency Control Centre training exercise
Week Beginning 31 st October 2005	A Level 1 NII Demonstration emergency exercise