

National Stakeholder Group Chairs' Forum

3rd meeting, Tuesday 4 November 2008

Minutes

1 Attendees

See list attached

Apologies: David Challon, Jane Ashley, Ian Lyndsey

2 Introduction by Bill Hamilton, Head of Stakeholder Relations, NDA

Bill Hamilton described the changes which NDA has instigated in order to refocus attention and strengthen their stakeholder engagement process. As part of this, he has been appointed Head of Stakeholder Relations concentrating on stakeholder engagement, including the National Site Stakeholder Groups and media relations. Bob Churchill will now focus on socio-economics and corporate responsibility. Recruitment is ongoing to appoint two socio economics managers (one in West Cumbria and one at Dounreay) and two communications managers in order to add breadth to the team.

He explained that NDA is writing a new stakeholder relations strategy to include earlier and more in depth consultation with stakeholders which will address concerns relating to the perceived lack of engagement by the NDA. By redefining its process the NDA acknowledges the importance of stakeholders and the need to engage to move towards a common goal.

Questions were asked by SSG Chairs' about the seeming disparity between sites regarding available socio economic funding and a request was made that the NDA gives clear guidance and clarity on how money can be accessed. Bill Hamilton replied that beneath the overarching strategy, Bob Churchill is preparing local policies outlining the funding available over the next three years (dependent on SLC efficiency savings).

3 Date and venues for future Chairs' Forum

Discussions took place as to whether it would be appropriate to tie the Chair's Group to the National Stakeholder Group and include site visits. The clear message was that the meeting structure should remain as it is. Future meeting venues should be more easily accessible (eg Manchester or Birmingham) and site visits should include Dounreay. Members would welcome receiving the stakeholder engagement strategy in advance of discussions so that they can read through it in good time. More succinct and timely paperwork was requested.

4 Site SSG secretaries to be invited to the NSG meetings?

Following discussion regarding attendance it was proposed that a note should be kept of secretariat issues and circulated to all secretaries.

5 An update of MOP8

Brian Burnett gave an update on MOP8 to allow for clearer understanding of certain issues ie when reactors will be defuelled. Presentation attached.

6 Brief report from chairmen on replies to review of NDA's local arrangements for stakeholders

Remuneration: It was proposed that a standard payment should apply across all the sites to demonstrate clarity and fairness. From 1 April 2009, sites will need to budget £6.5k per annum (any variation to be managed internally) and timing of payments to be agreed locally.

NSG representation: Representation transparency required as follows:

2 = each SLC

2 = each SSG

6 = WCSSG

Nuleaf = 4

(Scottish equivalent will be the same as it takes part in the process)

Discussion re future of NSG: Richard Griffin stated that the NDA carries out a review after each meeting and would welcome views on style, frequency, outputs etc.

Attachments

Attendee list

MOP presentation

EH sub group explanation re levels in Irish Sea

Appendix 1

NSG stakeholder Group meeting – 4th November 2008

List of attendees

Shirley Williams	-	WCSSG Secretariat
Mike Short	-	HP SSG Chair
Mike Caswell	-	HP SSG Vice Chair
Marianne Fellows	-	Sizewell Vice Chair
Sandra Ellis	-	Winfrith Chair
Brian Main	-	Bradwell
Kenny Macdougall	-	Hunterston Vice Chair
John G Lamb	-	Hunterston Chair
Idwal Williams	-	Trawsfynydd
John I Williams	-	Trawsfynydd
John Deighan	-	Dounreay
Alastair MacDonald	-	Dounreay SG
June Love	-	Dounreay SG (Secretary)
George Smythe	-	Dungeness Chair
Norman Clarkson	-	WCSSG
Elaine Woodburn	-	WCSSG
Ranald Stewart	-	WCSSG
John Roberts	-	Wylfa
John Byast	-	Wylfa SSG
Bernard Whittle	-	Springfields
Richard Smith	-	Sizewell
David Moore	-	WCSSG Chair