

## Life Cycle Base Line Sub-Committee

### Seventh Meeting : 30 July 2004

#### Attendees :

Cllr E Woodburn (Chair)  
Ms S Williams (Secretary to SLLC)  
J Knox  
Mr A Whittaker  
Rev J Hetherington  
S Brown  
P Kane  
A MacMillan

Apologies were given (Prof. S Jones, Mr R Hargreaves, Mrs R Mathisen, Cllr. McCarron Holmes, Mrs F Wilson, Mr F McMorrow, Mr P McKenna, Mr K Thompson). The minutes from the June meeting were accepted.

#### Actions from June Meeting

1. Fi to distribute resume of Windscale LCBL2 when available (FW)  
*Ongoing. Will be distributed when ready.*
2. Top level SLLC communications document visual to be available by 30<sup>th</sup> July (SW)  
Agenda item.
3. Once Environment Council permission is granted, share Stakeholder Dialogue framework with group.  
Agenda Item

Life Cycle Baseline Workshop held on the 29<sup>th</sup> July 2004. Positive feedback from attendees. Feedback to be distributed to this group

**Action : Distribute LCBL workshop feedback to group.**

Suggest a clear tracking mechanism for dialogue is introduced. This is where National Stakeholder Dialogue felt to fall down. There is now an initiative whereby all actions are placed with a main board director but responses are not yet visible, people wish to see how their opinion is used and reason why not being adopted. Good practice Development of Local plans, Copeland.

**Action - SW to raise this observation with the BNFL Board.**

**Action - JK to send example process to SW.** (append to minutes if possible)

Further observations must have achievable outcomes set at the beginning of the consultation, listen, absorb information and then engage. Opportunity to raise public awareness in the community and advertise the September SLLC. Be clear in advance what form dialogue will take place and explain style of engagement. Remember one size does not fit all. Know target audience and knowledge levels and inform on knowledge level requirement. Work being carried out to research levels of community knowledge. Identify the target audience. Continue to develop the process, identifying areas of interest from the community and selecting sub-groups to develop information. Personalise what the LCBL is and how this relates to jobs, lifestyles and business.

**Action - Press release re: workshop to be produced by SW and cleared by EW**

**Action - SW to scope facilitator training and discuss with this group.**

Discussions regarding promotional materials for the SLLC within the community identified the material would have a short shelf life and would require a fresh approach with an interesting image to

capture community attention. **Group was asked to comment on initial draft of brochure and return comments to SW. (Action)**

Group suggested changing LCBL to Nuclear Site Plans Meetings and individual plans discussed below this.

Next SLLC 2<sup>nd</sup> September. Group discussed change of format. Suggested an open day with a drop in format. **The scope of this day will be produced by SW and circulated around group for comment and development (Action)**

Date of the next Nuclear Site Plans Meeting will be the 27<sup>th</sup> August at Sellapark House (10.00-12.00 with lunch included).